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COVID SAFETY PLAN FOR COMMUNITY ROOMS AND SHARED SPACES WITHIN THA PROPERTIES

The Department of Health and the Governor’s Office of the State of Washington has offered the following Guidelines for Phased Physical Distancing Measures

Plan	How THA Plans to Follow Guidelines Set by Washington Department of Health for Covid-19
Community Rooms in Senior and Disabled Buildings	<p>The following is the official definition for High-Risk Populations:</p> <p>High-risks populations are currently defined by CDC as: persons 65 years of age and older; people of all ages with underlying medical conditions (particularly not well controlled) including people with chronic lung disease or moderate to severe asthma, people who have serious heart conditions, peoples who are immunocompromised, people with severe obesity, people with diabetes, people with chronic kidney disease undergoing dialysis, and people who live in a nursing home or long-term care facility.</p> <p>Due to the high number of residents who fall within this definition of High-Risk population within the seven S&D buildings, and the guidance set forth by the State of Washington Phased Physical Distancing Measures, the community rooms within the seven S&D buildings will not open until Pierce County receives clearance for Phase Four and or THA reaches Stage Four.</p> <p>When Pierce County receives clearance for Phase Four and or THA stage four, normal hours for the opening of community rooms will begin. Since social distancing is required, furniture will be staged to assist social distancing with marked floor cues. Once Phase Four/ Stage Four is in place community rooms in S&D buildings will begin to host community partners for activities such as nutrition education, exercise classes, etc., if those activities can be held with social distancing.</p> <p>Community Partners will need to submit a plan to demonstrate that social distancing is possible and how they will execute it. Plans will be submitted to CSE and PM staff for review. Building resident meetings and TRAC meetings will also resume at Phase Four if those activities can take place with social distancing measures.</p> <p>An exception to that recommendation will be for the distribution of</p>

	<p>food resources. Emergency food distribution will take place during Phase Two and Three or THA Stage Two or Three. Recommendations for that will be as follows:</p> <ul style="list-style-type: none"> • Identify the safest location that would allow 6 feet, in each building for food distribution. Those locations might differ depending on the physical layout of each building. The lobby area at 6th Ave., Fawcett, or EB Wilson might be large enough to distribute food safely, while Wright Ave and G St. might not be. In some cases, the building community room may be the best location. Working with PM staff, and the resident leaders we will collaborate to decide on the safest location for each building. We will look at factors such as space, ventilation, one-way traffic flow of movement during pickup, and other identified factors. • Mark public areas with social distancing cues. • Appoint a resident leader who will oversee food distribution and assist in making sure proper social distancing is followed. • Resident leaders are required to wear PPE while assisting with food distribution. • Promote and practice frequent hand washing by placing posters in restrooms and kitchen. • Ensure that the resident leader will coordinate with the building key holder to unlock and lock the community room if food distribution is taking place there. • Prop doors open during food distribution to prevent people from touching additional surfaces, doors and the room would be secured after the food distribution was finished. • Increase ventilation in the building by opening windows or sliding doors. • Post infographic in building explaining Self-Wellness Screening checklist. Ask residents not to participate if unwell. • Reorganize public spaces to support one-way traffic flow to reduce congestion points. • Regulate the use of common areas with clear signage including maximum occupancy. Room occupancy should mirror, or be in
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	<p>line with social distancing recommendations and Phase recommendations, looking at sq. footage of building or the social distancing cues placed on floors.</p> <ul style="list-style-type: none">• Supply masks, hand sanitizer, and disinfectant subject to availability. (There are funds in community builder grant to purchase and distribute one mask per resident. My recommendation is that we purchase and distribute in building.) Hand sanitizer should be available for residents as they enter distribution area. Resident helpers will point out the hand sanitizer for residents to apply.• Strongly suggest residents to wear a mask while picking up their food.• Ensure that resident leaders inform Community Builder and Property Manager with notification of delivery time and date to the best of their knowledge. This communication will aid in proper disinfection of community areas to help with safe distribution.• Maintenance to disinfect common area contact surfaces such as door handles, railings, elevator buttons, bathroom surfaces, kitchen appliances and surfaces, and sign-in areas. This is done twice a day by the Maintenance Department.
Community Rooms in Family Properties	<p>Plan to open community rooms at family properties at Phase Three and or THA Stage Three of the State of Washington’s guideline for Phased Physical Distancing Measures, (which allows gatherings up to 50 people while maintaining physical distancing) With the understanding that residents who meet the definition of High-Risk Populations should not participate in gatherings.</p> <ul style="list-style-type: none">• Community rooms should remain locked unless there is a planned and booked event. (waiting on clarification from PM Staff)• Provide hand sanitizers outside of the community room entrance.• Promote and practice frequent hand washing by placing posters in restrooms and kitchen. Prop doors open during event to prevent people from touching additional surfaces.• Increase ventilation in the building by opening windows or doors.• Post infographic in building explaining Self-Wellness Screening checklist. Ask residents not to participate if unwell.

	<ul style="list-style-type: none"> • Only allow gathers during office hours to ensure gathering size. PM staff will monitor group size. • Maintenance to disinfect common area contact surfaces such as door handles, railings, elevator buttons, bathrooms surfaces, kitchen appliances and surfaces, and sign-in areas. • Arrange furniture to aid in social distancing. Provide visual cues with markings on floor to show where furniture will be placed. • Strongly advise that masks are used during booked events. • Community Partners can use community rooms during Phase Three if proper guidelines are followed. A flyer can be emailed to community partners at the time they book space explaining expectations of social distancing and wellness self-check. <p>Phase Four and or Stage Four: We will continue to recommend that social distancing still is being followed and masks will continue to be strongly recommended. The amount of people allowed to be gathered in community rooms will also be constrained by the size of the room when considering social distancing.</p>
<p>Computer Labs in Family Properties</p>	<p>As of June 5, 2020, Tacoma School District and the Foundation for Tacoma Students estimate that 2 out of 5 students in the district are still faced with inadequate technology to complete and participate in online distance learning. As a result, during the COVID-19 pandemic, many of our low-income students find that the technology available in their homes (smartphones and wireless data networks) is not adequate for the distance learning opportunities offered by TPS for teaching and learning during school closures. Other conditions that may affect students’ success with distance learning include: the need to allocate time and resources among tech users in the household; student access to a physical space within the household where the student can complete schoolwork; learner time, attendance, participation, attention span, and technology skills; learner comprehension of instructional activities; and, the ability of parent/adult family members to support virtual home-based learning both emotionally and academically.</p> <p>While these challenges may impact the effectiveness of distance learning for many children, the magnitude of these challenges may distinguish high-need communities, such as THA, from sufficiently resourced communities with strong mutual school family expectations. As we shift into summer learning over the next few weeks, we are still faced with a disparity among the families we support as the deepening</p>

	<p>our student’s tech divide will continue. We have many students who have traditionally used the summer months to participate in non-school based learning routines, routines that are now going virtual in response to the pandemic. If the resources are available, (computer labs, wi-fi, etc.), it is our responsibility to find safe and acceptable ways to empower and provide the students and families we serve with ways of accessing those resources.</p> <p>As we shift into Phase II and following guidelines put forth by the Washington State Health Commission, we should be able to allow limited access to our labs. Perhaps pre-arranged appointments and proper use of PPE could mitigate the potential exposure to COVID-19</p> <p>All plans to reopen will follow state and local guidelines.</p> <p>Proceed to open THA computer labs under THA Stage Two Guidelines:</p> <ul style="list-style-type: none">• High Risk Population: Stay Home Stay Safe.• Allow usage at 25% of space capacity. Allow 2 people at a time to ensure distancing. The remaining computers will be removed.• Lab use will be by appointment only during regular business hours. To schedule an appointment, resident must call CSE lead or front office staff.• Schedule 1-hour blocks consisting of 45 minutes usage time and 15 minutes for sanitation afterwards. (Scheduling duration may be changed to longer or shorter times depending on demand of space.)• Communicate with office staff for hourly sanitation procedures such as wiping down all surfaces (e.g., keyboard, mouse, desktop, computer monitor) following each use. The lab would receive a deep cleaning by maintenance during the morning and evening operations.• Prop doors open during lab hours to prevent people from touching additional surfaces.
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	<ul style="list-style-type: none"> • Visual indicators to enforce social distancing and health department recommendation. Ensure that hand-washing signage is displayed to encourage individuals to wash hands before entering the lab. • Ensure hand sanitizer is available at each station. • Visitors will be encouraged to wear masks and do a self-wellness check prior to entering the building. Infographic will be posted about wellness check guidelines. • Identify residents to help monitor community spaces and assist with sanitizing computers between resident uses. Resident monitor will be provided pay for their services. <p>THA Stage Three Guidelines:</p> <ul style="list-style-type: none"> • High Risk Population: Stay Home Stay Safe • Allow usage at 50% of space capacity. Allow 3 people at a time to ensure distancing. • Maintain appointment-based lab use as specified in phase 2. (Scheduling duration may be changed to longer or shorter times depending on demand of space). • Continue social distancing practices. This will be facilitated by visual cues. • Communicate with office staff for hourly sanitation procedures such as wiping down all surfaces (e.g., keyboard, mouse, desktop, computer monitor) following each use. The lab would receive a deep cleaning by maintenance during the morning and evening operations. • Visitors will continue be encouraged to wear masks and do a self-wellness check prior to entering the building. <p>THA Stage Four Guidelines: High Risk Population: Resume activities with physical distancing.</p> <ul style="list-style-type: none"> • Full Operations • Visitors must wear masks and do a self-wellness check prior to entering the building until further notice.
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Playgrounds in Family Properties	<p>Proceed to open THA Playgrounds areas under THA Stage Three Guidelines:</p> <ul style="list-style-type: none"> • Ensure proper signage of health department guidelines regarding social distancing and encourage participants to wear a facemask. • Look at following Metro Parks Tacoma for guidance in reopening playgrounds. Metro Parks Tacoma is responsible for maintenance, cleaning, and sanitation of playground facilities. <p>THA Stage Four – Full Operations</p>

